

Accessibility Rider Guidance

What is an Accessibility Rider?

It is a document for you to share information about your preferences and needs. Completing this helps us to get to know how you work best, any support you might need and how we can work well together. The Project Team will share their Accessibility Riders with you too.

Support

You can either:

- Complete your Accessibility Rider and email it to us, or,
- Arrange a time to meet with Remie to go through the document together.

Confidentiality

Your Accessibility Rider will be seen by Sarah Meharg, Rosi Sexton and Remie Colledge. They will keep your information confidential unless there is:

- Anything you want to share with other people involved in the project.
- A concern for your safety or the safety of someone else.

Top tips for completing your Accessibility Rider:

- Think about times you may have worked with others. What helped or made it easier, or what would have helped?
- The document includes examples of adjustments. You can tick these if they apply to you. There is also space for you to write down other adjustments and what is important to you.
- Be honest but only share what you feel comfortable to.
- Clear examples are helpful. For example, "I prefer notes emailed to me after meetings." This helps us to know exactly what you need.
- Leave sections blank if they do not apply to you.
- "I don't know" is a valid answer.
- **You can update your Accessibility Rider at any time.**

If you are not sure what helps you, we can start with what you know and work together to adapt and add to your Accessibility Rider throughout the project.